

**REQUEST FOR PROPOSALS AND NOTICE OF PUBLIC WORKSHOPS**  
**REQUEST FOR PROPOSALS AND PUBLIC NEEDS WORKSHOPS FOR THE URBAN COUNTY OF SAN LUIS**  
**OBISPO - 2012 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), HOME INVESTMENT PARTNERSHIPS**  
**ACT (HOME), AND THE EMERGENCY SHELTER GRANTS (ESG) PROGRAMS**

The County of San Luis Obispo and the cities of Arroyo Grande, Atascadero, Morro Bay, Paso Robles and San Luis Obispo are inviting interested persons to attend public workshops for discussion of housing and community development needs that could be addressed through CDBG, HOME, and ESG funding. The five participating cities and the county have been designated by the federal U.S. Department of Housing and Urban Development (HUD) as an "urban county" eligible to receive annual, formula-based grants of CDBG, HOME and ESG funds directly from HUD. The purposes for the workshops are to receive input on the needs and provide the public with information about the programs and solicit information on the appropriate use of the funds.

**WORKSHOP SCHEDULE**

The public workshops will be held at the following dates, times and locations:

**City of San Luis Obispo - Human Relations Commission**, 5:00 P.M. Wednesday, Sept. 7, 2011, San Luis Obispo City Hall, 990 Palm St.

**North County Workshop** – 7:00 P.M. Thurs., Sept. 15, 2011, Atascadero City Hall, 6907 El Camino Real, Rm. 4.

**Morro Bay Workshop** – 6:00 P.M., Tues, Sept. 20, 2011, Morro Bay Community Center Multi-Purpose Rm., 1001 Kennedy Way, Morro Bay.

**South County Workshop** – 7:00 P.M. Thursday, Sept. 29, 2011, Arroyo Grande City Hall, 300 E. Branch St.

**City of San Luis Obispo – City Council**, 7:00 P.M. Tues., Oct. 4, 2011, San Luis Obispo City Hall, 990 Palm St.

**San Luis Obispo Workshop** - 7:00 P.M., Thurs., October 13, 2011, City/County Library, Community Room, 995 Palm Street, San Luis Obispo

You are invited to attend these workshops to provide input into plan development. If you cannot attend one of the workshops and would like to include your comments as part of the process, please send all written comments to Tony Navarro, Planner III, Department of Planning and Building, County Government Center, Rm. 300, San Luis Obispo, CA 93408 or e-mail comments to [tnavarro@co.slo.ca.us](mailto:tnavarro@co.slo.ca.us). For more information, call (805) 781-5787. If you have questions or need additional information about the funding programs, or about the citizen participation process, please contact Tony Navarro.

CDBG funds can be used for housing, economic development, public services and facilities that benefit low-income families (and meet other requirements of the program). HOME funds are only for affordable housing for low-income families. ESG funds are used for homeless shelters or domestic violence shelters.

HUD has not notified the Urban County of the funding levels for the 2012 Program Year that begins July 1, 2012. The Urban County will use the 2011 allocation funding amounts as a planning estimate. However, the participating jurisdictions of the Urban County anticipate cutbacks to the grants, anywhere between 5-15% or higher, that will impact the final allocation of funds and eventually the grant awards. Therefore, the 2012 planning estimates for the CDBG, HOME and ESG are as follow: \$1,887,129 in CDBG funds, \$1,253,223 in HOME funds, and \$91,684 in ESG funds. HUD may announce funding levels in mid-2012, which may require an adjustment in funding amounts or elimination of a favorable funding recommendation, if necessary.

The resulting allocation estimates for 2012 CDBG funds for each participating jurisdiction are as follow:

Arroyo Grande	\$ 96,368	San Luis Obispo	\$573,124
Atascadero	\$170,271	Special Urban Projects Fund	\$105,149
Morro Bay	\$ 93,405	Unincorporated County	\$595,954
Paso Robles	\$252,959		

\*Subject to change with release of applicable population, poverty and overcrowded 2010 U.S. Census Data figures

The cooperative agreements between the County and the cities give each city a high degree of authority over funding decisions regarding their allocations of CDBG funds. Where appropriate, some jurisdictions may consider "sharing" their allocations to support activities located in other jurisdictions, perhaps contingent upon some form of future compensation. Unless a city's recommendations to the County regarding which projects to fund (with its allocation of CDBG funds) is clearly in conflict with CDBG regulations, the County will approve those recommendations. The

Urban County will conduct public workshops for public discussion of the draft 2012 One-Year Action Plan, which will include the projects for which each jurisdiction proposes to authorize CDBG funding.

Criteria that will be used to evaluate the proposals prior to funding decisions by the cities and the County will include:

1. Consistency with federal regulations and laws
2. Community support (for example, approval of project by a city council)
3. Seriousness of community development need proposed to be addressed by project
4. Degree to which project benefits low-income and very low-income families or persons
5. Feasibility of the project to be completed as budgeted or by May 31, 2013 for public service activities, planning and capacity building and administrative costs, or by December 31, 2013 for projects involving acquisition, construction or rehabilitation.
6. Cost effectiveness of funds requested and leveraging of other funds
7. Organization's experience or knowledge regarding CDBG or HOME requirements

The following criteria, in addition to those listed above, will be used only to evaluate proposals for funding under the "Special Urban Projects Fund" allocation of CDBG funds, pursuant to the cooperative agreements between the County and each of the participating cities:

1. Degree of benefit to more than a single jurisdiction.
2. Need by the project for more funding than is available through the other allocations.
3. The project provides direct benefit to most needy groups such as very low-income and/or handicapped persons, at-risk youths (gang prevention), etc.

#### **2012 CDBG, HOME and ESG PROPOSAL APPLICATIONS**

Any individual, group or organization wishing to apply for CDBG, HOME or ESG funding must submit an application to the county or applicable city, using the official application available beginning September 14, 2011. To obtain a CDBG, HOME or ESG application, go to the following website: [www.sloplanning.org](http://www.sloplanning.org). Applications can be mailed to: Tony Navarro, Planner III, Department of Planning and Building, 976 Osos Street, Room 300, San Luis Obispo, CA. 93408, or hand delivered at 1035 Palm Street, Room 370, San Luis Obispo, CA. faxed to (805) 781-5624, or E-mailed to [tnavarro@co.slo.ca.us](mailto:tnavarro@co.slo.ca.us), or at any of the participating cities listed below or as instructed on the funding application. **The Urban County jurisdictions will accept applications until the close of business Monday, October 24, 2011. Hard copies of the original application must be PHYSICALLY received by 5:00 P.M. on Monday, October 24, 2011. Postmarks are not acceptable.** Questions may be directed to Tony Navarro, or to one of the following contact persons at the participating jurisdictions:

- Kelly Heffernon, Community Dev. Dept., City of Arroyo Grande, 214 E. Branch St., Arroyo Grande, CA 93420, (805) 473-5420
- Valerie Humphrey, Public Works Dept., City of Atascadero, 6907 El Camino Real, Atascadero, CA 93422, (805) 470-3486
- Rob Livick, Public Services Dept., City of Morro Bay, 955 Shasta Ave., Morro Bay, CA 93442, (805) 772-6261
- Darren Nash, Community Dev. Dept., City of Paso Robles, 1000 Spring St., Paso Robles, CA 93446, (805) 237-3970
- Tyler Corey, Community Dev. Dept., City of San Luis Obispo, 919 Palm St., San Luis Obispo, CA 93401, (805) 781-7169.

The **tentative** period for review of proposals, funding decisions and availability of funds is as follows:

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|--|-------------------------------------|
| • Needs Workshops:   | September to October 2011           |
| • Applications available:                                  | September 14, 2011                  |
| • Proposals due:   | October 24, 2011                    |
| • City Council hearings on draft funding recommendations:  | November through December 2011      |
| • Public hearing by county:                                | December 2011 (To Be Determined)    |
| • Publish Urban County draft funding recommendations:      | December 2011 or January 2012       |
| • Public workshops on draft funding recommendations:       | January through February 2012 (TBD) |
| • City public hearings to approve funding recommendations: | February/March 2012                 |
| • Public hearing by county to approve 2012 Action Plan:    | March or April 2012                 |
| • Edit Plan, transmit to HUD:                              | April - May 2012                    |
| • Action Plan due date at HUD:                             | May 15, 2012                        |